

Microsoft Access Practical exercise

EXERCISE ONE.

1. Create a Table:

- A. Create a table called **Publisher** having the following structure:

Field Name	Data Type
PubID	Short Text
PubName	Short Text
URL	Hyperlink

Set the field **PubID** as the primary key.

Set the Field Size field property of the field **PubID** to 5.

Set the Field Size field property of the field **PubName** to 50.

Set the caption property of the **PubID** field to **Publisher ID**.

Set the caption property of the **PubName** field to **Publisher's Name**.

- B. Enter the following data for the **Publisher** table:

PubID	PubName	URL
MH	McGraw-Hill	http://www.mhhe.com
PH	Prentice Hall	http://www.prehall.com
WJ	Wiley	http://www.wiley.com
EL	Elsevier	http://www.elsevierdirect.com
AW	Addison Wesley	http://www.aw.com
MP	MIT Press	http://mitpress.mit.edu
CL	Cengage Learning	http://cengage.com

2. Relationships

- A. Create a relationship between the **AuthorID** field in the **Author** table and the **AuthorCode** field in the **Book** table. Put a checkmark in the box labeled **Enforce Referential Integrity**.
- B. Create a relationship between the **PubID** field in the **Publisher** table and the **PubID** field in the **Book** table. Put a checkmark in the box labeled **Enforce Referential Integrity**.

3. Create a Report:

Use the Report Wizard to create a report having the following requirements:

- Select the **LastName** field from the **Author** table.
- Select the **Title** and **Price** fields from the **Book** table.
- Select the **PubName** field from the **Publisher** table.
- View the data by **Publisher**.

Microsoft Access Practice Exercises By Creating Tables

Daniela Marghitu



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Database Design, Application Development, and Administration Michael Mannino, 2018-09-01 Formerly published by Chicago Business Press now published by Sage Database Design Application Development and Administration Seventh Edition offers a comprehensive understanding of database technology Author Michael Mannino equips students with the necessary tools to grasp the fundamental concepts of database management and then guides them in honing their skills to solve both basic and advanced challenges in query formulation data modeling and database application development

Database Management Systems Sotirios Zygiaris, 2018-08-23 Zygiaris provides an accessible walkthrough of all technological advances of databases in the business environment Readers learn how to design develop and use databases to provide business analytical reports with the three major database management systems Microsoft Access Oracle Express and MariaDB formerly MySQL

Microsoft Access 2000 Sarah Hutchinson-Clifford, Sarah E. Hutchinson-Clifford, Glen J. Coulthard, 1999-09 The Advantage Series presents the Why What and How of computer application skills to today's students Each lab in this series is built upon an efficient learning model which provides students and faculty with complete coverage and enhances critical thinking skills

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Comp-Information Technology-TB-10-R Reeta Sahoo, Gagan Sahoo, Comp Information Technology TB 10 R

Microsoft Access 2000, 2000 This INSTRUCTOR GUIDE is a key part of the Microsoft STEP BY STEP COURSEWARE series which provides everything you need to get Microsoft software training classes up and running quickly with the most effective learning content available

Microsoft Access 2000 MOUS Cheat Sheet Joseph W. Habraken, Doug Klippert, 2000 Each chapter is designed to introduce explain and teach skills necessary to pass the certification exam for Access 2000 MOUS including interactive labs that require readers to implement skills in a hands on setting Margin notes also serve as quick reminders Complementary Web site available

Microsoft Access 7.0 Timothy J. O'Leary, Linda I. O'Leary, 1996

Microsoft Office FrontPage 2003 Daniela Marghitu, 2005 For introductory courses covering Web page design using Microsoft FrontPage 2003 Master the How

and Why of Computer Applications Students discover the how and why of performing tasks in Microsoft Frontpage and gain a greater understanding of how to use the computer applications to solve business problems Microsoft Office Specialist Study Guide Online Training Solutions (Firm),2004 Helping readers prepare for one or more of the Microsoft Office Specialist exams for the Microsoft Office 2003 Editions track this guide covers all objectives and sub objectives for the Microsoft Official Specialist exams for Microsoft Office Word 2003 Word 2003 Expert Excel 2003 Excel 2003 Expert PowerPoint 2003 Access 2003 and Outlook 2003 The CD includes practice files and practice exams Microsoft Office Access 2003 Intro Glen J. Coulthard,Sarah Hutchinson-Clifford,2004 Presents the Feature Method Practice approach to computer software applications This work aimed at technology and business students implements a learning model that enhances critical thinking skills and provides students and faculty with application coverage **Microsoft Access 2.0 for Windows** Patricia Murphy,Leigh Yafa,1996 Microsoft Access 2 0 for Windows Quick Course covers the most important features of Microsoft Access for Windows This self paced instructional guide is complemented by many screen illustrations and hands on exercises for reinforcement In addition there are numerous hints on how to increase productivity Best of all the text is designed to teach the software in 12 15 hours It s a no frills sensible approach to software proficiency *Microsoft Office Access 2003* Glen J. Coulthard,Sarah Hutchinson-Clifford,2004 Presents the Feature Method Practice approach to computer software applications This work aimed at technology and business students implements a learning model that enhances critical thinking skills and provides students and faculty with application coverage *Microsoft Office 2000* Sarah E. Hutchinson,Sarah Hutchinson Clifford,Glen J. Coulthard,2000 The Advantage Series presents the Why What and How of computer application skills to today s students Each lab in this series is built upon an efficient learning model which provides students and faculty with complete coverage and enhances critical thinking skills **Exploring Microsoft Access for Windows 95, Version 7.0** Robert T. Grauer,Maryann M. Barber,1996 The Exploring Windows 95 series has been updated to accommodate the Microsoft Windows 95 operating system Problem sets have been expanded to review and extend the information with four levels of end of chapter exercises This work explores Access 7 0 **Exploring Microsoft Access 97** Robert T. Grauer,Maryann M. Barber,1998 For any course teaching application software using Microsoft Office 97 applications This book will appeal to students in a variety of disciplines including liberal arts business and the sciences All books in this series offer consistent presentation common design pedagogy writing style and level Concepts as well as key strokes are emphasized Hands on exercises in every lesson provide just the right amount of practice time This best selling author team s hands on approach and conceptual framework helps students master important concepts as well as the features of the powerful Office 97 applications **Microsoft Access Version 2002 Step by Step** ,2003 **Microsoft Access 97** Carita Virenius,1998 *Exploring Microsoft Access 2000* Robert T. Grauer,Maryann M. Barber,1999 For any course teaching application software using Microsoft Office 2000 applications This book will appeal to students in a variety of

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