

## **Yale Medical Billing Compliance Program Manual**

### **Overview**

The Yale University School of Medicine ("YSM") holds that the long-term success of its programs is intimately tied to its reputation for integrity. The School's Medical Billing Compliance Program is designed to safeguard and enhance that reputation by defining a comprehensive effort to attain the Program's goals: adequately documented and uniformly accurate medical bills issued by or through the School. Although the task of billing may seem largely technical and generally remote from public scrutiny, experience shows that carelessness in billing can too quickly lead to a reputation compromised by public suspicions of wrongdoing, no matter how ill-founded. For this reason, and despite the many competing demands on your time, we strongly urge all members of the School's clinical community to devote significant energy and resources to making the Medical Billing Compliance Program an effective one.

In accordance with its commitment to compliance with applicable laws and regulations and to ethical business practices, the Yale Corporation, through its Audit Committee, has approved the Yale University School of Medicine Medical Billing Compliance Plan (the "Plan"), attached as Appendix A. The Plan provides the blueprint for the School's Medical Billing Compliance Program (the "Program" or the "Billing Compliance Program"), which encompasses all of the School's efforts to achieve correct coding and adequate documentation and to ensure that all aspects of medical billing and collections are handled in accordance with applicable laws and regulations. This Medical Billing Compliance Manual has been prepared to explain the Program and to give detailed guidance about it to those who must comply.

As the Manual describes, the Program contains educational, oversight, auditing, disciplinary and other components. Promulgated under the aegis of the Dean of the Medical School in accordance with the Yale Corporation's approval of the Plan, the Program charges the Director of the Yale Medical Group ("YMG") with supervising its implementation. Primary responsibility for day-to-day medical billing operations rests with the Executive Director of the School's Patient Financial Services, who works closely with the School's Director of Compliance. Each health care provider and staff member involved in billing has an important role to play in the Program, however. The obligations of each person covered by the Program are described in detail in this manual below. Please read the Manual with care.

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#### **I. Medical Billing Policy**

# Medical Billing Compliance Program Manual

**Bill Dacey**

## **Medical Billing Compliance Program Manual:**

Insurance Handbook for the Medical Office Marilyn Fordney, 2013-01-01 A complete guide to insurance billing and coding Insurance Handbook for the Medical Office 13th Edition covers all the plans that are most commonly encountered in clinics and physicians offices Its emphasis on the role of the medical insurance specialist includes areas such as diagnostic coding procedural coding Medicare HIPAA and bill collection strategies Learning to fill in the claim form accurately is made easier by the use of icons for different types of payers lists of key abbreviations and numerous practice exercises This edition provides the latest on hot topics such as ICD 10 healthcare reform the new CMS 1500 form and electronic claims Trusted for more than 30 years this proven reference from Marilyn Fordney prepares you to succeed as a medical insurance professional in any outpatient setting Emphasis on the business of running a medical office highlights the importance of the medical insurance specialist in filing clean claims solving problems and collecting overdue payments Key terms and key abbreviations are defined and emphasized reinforcing your understanding of new concepts and terminology Detailed tables boxes and illustrations call out key points and main ideas Unique Color coded icons clarify information rules and regulations for different payers An Evolve companion website enhances learning with performance checklists self assessment quizzes and the Student Software Challenge featuring cases for different payer types and an interactive CMS 1500 form to fill in A workbook contains learning tips practice exercises for key terms and abbreviations review questions study outlines performance objectives a chapter with practice tests and critical thinking activities for hands on experience with real world cases Available separately Updated coverage of key health insurance topics includes HIPAA compliance the HITECH Act health reform of 2010 electronic health records electronic claims ICD 10 NUCC standards Physician Quality Reporting System PQRS Incentive Program Meaningful Use and CPT 2013 Updated ICD 10 coding information prepares you for the October 2014 ICD 10 implementation date Updated content on claim forms includes block by block explanations and examples for the new CMS 1500 Claim Form Updated guidelines for the filing and submission of electronic claims include sample screenshots and prepare you for the future of the medical office    **Insurance Handbook for the Medical Office - E-Book** Marilyn Fordney, 2014-08-27 A complete guide to insurance billing and coding Insurance Handbook for the Medical Office 13th Edition covers all the plans that are most commonly encountered in clinics and physicians offices Its emphasis on the role of the medical insurance specialist includes areas such as diagnostic coding procedural coding Medicare HIPAA and bill collection strategies Learning to fill in the claim form accurately is made easier by the use of icons for different types of payers lists of key abbreviations and numerous practice exercises This edition provides the latest on hot topics such as ICD 10 healthcare reform the new CMS 1500 form and electronic claims Trusted for more than 30 years this proven reference from Marilyn Fordney prepares you to succeed as a medical insurance professional in any outpatient setting Emphasis on the business of running a medical office highlights the importance of the medical insurance specialist in filing clean claims

solving problems and collecting overdue payments Key terms and key abbreviations are defined and emphasized reinforcing your understanding of new concepts and terminology Detailed tables boxes and illustrations call out key points and main ideas Unique Color coded icons clarify information rules and regulations for different payers An Evolve companion website enhances learning with performance checklists self assessment quizzes and the Student Software Challenge featuring cases for different payer types and an interactive CMS 1500 form to fill in A workbook contains learning tips practice exercises for key terms and abbreviations review questions study outlines performance objectives a chapter with practice tests and critical thinking activities for hands on experience with real world cases Available separately Updated coverage of key health insurance topics includes HIPAA compliance the HITECH Act health reform of 2010 electronic health records electronic claims ICD 10 NUCC standards Physician Quality Reporting System PQRS Incentive Program Meaningful Use and CPT 2013 Updated ICD 10 coding information prepares you for the October 2014 ICD 10 implementation date Updated content on claim forms includes block by block explanations and examples for the new CMS 1500 Claim Form Updated guidelines for the filing and submission of electronic claims include sample screenshots and prepare you for the future of the medical office

Medical Billing Compliance Specialist - The Comprehensive Guide DEAN STRATTON, Unlock the definitive roadmap to mastering medical billing compliance with Medical Billing Compliance Specialist The Comprehensive Guide This essential handbook is designed for healthcare professionals billing coordinators and compliance officers who strive for accuracy integrity and regulatory excellence in every claim From understanding HIPAA requirements to decoding payer audits this guide delivers expert insights into the legal and operational dimensions of healthcare billing Learn to build audit proof documentation navigate the complexities of CMS and OIG guidelines and establish effective internal compliance programs Step by step workflows real world scenarios and self assessment tools empower you to identify errors before they cost you Whether you're an aspiring compliance specialist or a seasoned professional this book offers the clarity depth and structure needed to elevate your expertise Enhance your career credibility ensure legal adherence and confidently manage compliance challenges with this comprehensive and practical resource Perfect for medical billing training professional certification prep and ongoing compliance education Stay compliant Stay confident APC Training and Implementation Manual Jill Giddens,2001

*Clinical Microbiology Procedures Handbook, Multi-Volume* Amy L. Leber,Carey-Ann D. Burnham,2024-11-13 Gold Standard consensus based procedures from the experts The Clinical Microbiology Procedures Handbook 5th edition provides those engaged in microbial analysis of clinical specimens with procedures for the detection identification and characterization of microorganisms involved in human infections This unique and valuable collection of step by step descriptions of the numerous testing modalities used in the clinical microbiology laboratory was written and edited by highly knowledgeable laboratorians The 5th edition features two new sections one on blood cultures and one on MALDI TOF MS and the sections on molecular diagnostics virology and serology were extensively revised and updated

Presented over multiple volumes this handbook enables laboratory staff to perform all analyses including appropriate quality control recommendations from the receipt of the specimen through processing testing interpretation presentation of the final report and subsequent consultation If you are looking for online access to the latest from this reference or site access for your lab please visit [www.wiley.com/learn/clinmicronow](http://www.wiley.com/learn/clinmicronow)

**Health Care Administration: Managing Organized Delivery Systems** Lawrence F. Wolper, 2010-04-12 Health Care Administration Managing Organized Delivery Systems Fifth Edition provides graduate and pre professional students with a comprehensive detailed overview of the numerous facets of the modern healthcare system focusing on functions and operations at both the corporate and hospital level The Fifth Edition of this authoritative text comprises several new subjects including new chapters on patient safety and ambulatory care center design and planning Important Notice The digital edition of this book is missing some of the images or content found in the physical edition

**Physician Practice Management** Lawrence F. Wolper, 2005 Health Sciences Professions

**The Physician Compliance Auditing and Monitoring Manual** Bill Dacey, 2001

**Federal Register**, 2000-06-12

**Insurance Handbook for the Medical Office** Marilyn Takahashi Fordney, 2006 Offering guidance for all aspects of submitting tracing appealing and transmitting claims for today's full range of health plans this essential reference streamlines administrative procedures and increases office efficiency during the insurance billing process The 9th edition has been completely updated to include the latest information on essential topics such as the HIPAA regulations diagnostic coding procedural coding office and insurance collection strategies Medicare and more In addition this trusted resource of choice for medical insurance specialists is now printed in full color and contains a CD ROM that features AltaPoint software that simulates the billing process and provides real world experience All content has been reviewed by industry experts and meticulously updated to reflect recent changes in insurance claim filing Procedural coding CPT and HCPCS and diagnostic coding ICD 9 CM and required documentation are emphasized as keystones to obtaining maximum reimbursement Unique color coded payer icons clarify information specific to different payers and help you understand CMS claim form completion Special HIPAA Alerts throughout the book help you comply with important governmental privacy regulations Emphasizes procedural CPT and HCPCS and diagnostic ICD 9 CM coding and documentation since they are the keystones to obtaining maximum reimbursement Block by block explanations and examples clearly demonstrate the correct way to complete the CMS 1500 claim form A wealth of completed sample insurance forms show how concepts are applied in real life Completely revised and updated to provide the most up to date information available Special HIPAA Alerts throughout the book help you comply with important governmental privacy regulations Accompanying CD ROM features AltaPoint software that simulates the billing process and provides realistic practice with patient scenarios An entire new chapter is dedicated to compliance and the e health initiative New Form icons and Computer icons throughout the text indicate the industry's current state of transition

**Medical Group Management Journal**, 2000

**Corporate Compliance**, 2001, 2001

**Corporate**

**Compliance, 1999** ,1999    *The Long-term Care Compliance Manual* D. Scott Jones,2000    **Corporate Compliance**  
,2001    *LACMA Physician* ,1998    Health Law Handbook ,2005    *Medicare and Medicaid Guide* ,1969    **Bulletin of**  
**the Chicago Medical Society** ,2000    Record of Proceedings of the Board of Trustees of the Ohio State University Ohio  
State University. Board of Trustees,1996

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The Space Shuttle Decision Dec 31, 1971 — ... THE SPACE SHUTTLE DECISION the University of Michigan's Department of Aerospace Engineering, the librarian Kenna Gaynor helped as well ... contents Space Shuttle: The Last Moves. The Hinge of Decision. Loose Ends I: A Final Configuration. Loose Ends II: NERVA and Cape Canaveral. Awarding the Contracts. The Space Shuttle Decision By T A Heppenheimer - NSS As space resources are discovered and developed more and more people will find it advantageous to live and work in space, culminating in a sustainable ecosystem ... The Space Shuttle Decision: NASA's... by Heppenheimer, T A This is a detailed account of how the idea of a reusable shuttle to get people into low Earth orbit, evolved from the Werner Von Braun influenced articles in ... The Space Shuttle Decision: NASA's Search for a ... The OMB was a tougher opponent. These critics forced NASA to abandon plans for a shuttle with two fully reusable liquid-fueled stages, and to set out on a ... The Space Shuttle Decision: Chapter 1 The X-15 ascended into space under rocket power, flew in weightlessness, then reentered the atmosphere at hypersonic speeds. With its nose high to reduce ... The Space Shuttle Decision: NASA's Search ... - Project MUSE by A Roland · 2001 — what kind of shuttle to build. The first decision replaced the Apollo program's Saturn rocket with a reusable launch vehicle intended to lower costs,. The Space Shuttle Decision: NASA's Search for a ... The Space Shuttle Decision: NASA's Search for a Reusable Space Vehicle Issue 4221 of NASA SP, United States. National Aeronautics and Space Administration space shuttle decision The Space Shuttle decision - NASA's Search for a Reusable Space Vehicle (The NASA History Series NASA SP-4221) by T.A. Heppenheimer and a great selection of ... The Space Shuttle Decision: NASA's Search for a ... This book portrays NASA's search for continued manned space

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